

Procedures and policies

Institution has a well-documented and checked mechanism for maximum usage of infrastructural facilities. Few of the main features of the policy includes:-

1. Proper maintenance of the infrastructural facilities like the computer lab, laptops, LCD projectors, electricity, generator, water coolers etc.
2. It follows the precautionary measures via regular checks of working of different equipment.
3. Stock register is maintained by each department and emphasis on the stock entry on receipts of goods and maintenance of all the records.
4. Internal finance audit is conducted under financial economical policies.
5. Annual stock checking is done with proper monitoring..
6. The working of IQAC is in accordance with the well designated curriculum of B.Ed. and it holds meeting for this.
7. The academic calendar is according to the needs of the course. CCA calendar is also framed.

