

**GURU TEG BAHADUR KHALSA COLLEGE OF EDUCATION, DASUYA**

**IQAC MEETING JULY 2016**

This is for the information of all concerned that a meeting of IQAC will be scheduled on July 27, 2016 at 1:00 P.M. in the Principal Office.

The agenda points for the meeting are as follows:

- Admission strategies for next session
- Academic calendar
- Composition of committees
- Curriculum Planning
- Talent Hunt
- Student Council
- Teachers' Day Celebrations
- Hindi Diwas
- Participation in Youth Festival
- Digital India Program
- Diwali Celebrations

*Sandeep Kaur Borki*

**IQAC Co-ordinator**

## GURU TEG BAHADUR KHALSA COLLEGE OF EDUCATION, DASUYA

### PLAN OF ACTION OF MEETING HELD IN JULY 2016

The meeting was conducted under the able guidance of Chairperson Principal (Dr.) Gita Verma, Management Members S. Jasbir Singh Randhawa, S. Gurpreet Singh Cheema, S. Chanan Singh Saini, Faculty members and local representative on July 27, 2016 to discuss different agendas in the meeting.

- Admission strategies for next session
- Academic calendar
- Composition of committees
- Curriculum Planning
- Talent Hunt
- Student Council
- Teachers' Day Celebrations
- Hindi Diwas
- Participation in Youth Festival
- Digital India Program
- Diwali Celebrations

Principal Dr. Gita Verma, gave a warm welcome to all members present in the meeting and acquainted them with the agendas under process.

#### PROCEEDINGS OF PLAN OF ACTION:

S.No.	AGENDA	PLAN OF ACTION
1.	Admission strategies for next session	<ul style="list-style-type: none"><li>• Help desk members were decided in the meeting.</li></ul>
2.	Academic calendar	<ul style="list-style-type: none"><li>• Academic Calendar was developed for timely accomplishment of academic tasks in the college throughout the year.</li></ul>
3.	Composition of committees	<ul style="list-style-type: none"><li>• Standing committee was formulated with the discussion of all the members in the meeting.</li></ul>
4.	Curriculum Planning	<ul style="list-style-type: none"><li>• Discussion on B.Ed. course, Unit and content planning, Assignment planning, sessional work planning and house test schedule was planned.</li></ul>
5.	Talent Hunt	<ul style="list-style-type: none"><li>• Talent Hunt planning was done.</li></ul>
6.	Student Council	<ul style="list-style-type: none"><li>• Strategy for Student Council was decided.</li></ul>

7.	Teachers' Day Celebrations	<ul style="list-style-type: none"> <li>Teachers' Day Celebrations was planned and activities were decided.</li> </ul>
8.	Hindi Diwas	<ul style="list-style-type: none"> <li>Hindi Diwas was planned.</li> </ul>
9.	Participation in Youth Festival	<ul style="list-style-type: none"> <li>Emphasis on maximum participation in Youth Festival was laid.</li> </ul>
10.	Digital India Program	<ul style="list-style-type: none"> <li>Digital India Program was planned.</li> </ul>
11.	Diwali Celebrations	<ul style="list-style-type: none"> <li>Activities related to diwali celebrations were decided especially "SAFE DIWALI"</li> </ul>

### **ACTION TAKEN:**

- 1 Admission strategies were implemented and admission process accomplished.
- 2 Academic calendar was finalized.
- 3 Standing committees were formed.
- 4 Curriculum Planning was done.
- 5 Talent Hunt was organized on August 05, 2016.
- 6 Student Council was formed on August 08, 2016.
- 7 Teachers' Day was celebrated with full zeal on September 05, 2016.
- 8 Hindi Diwas was celebrated on September 14, 2016.
- 9 Youth Festival duties were assigned and participation was ensured.
- 10 Digital India Program was organized on October 25, 2016.
- 11 Diwali was celebrated on October 28, 2016.

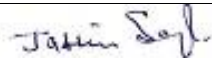




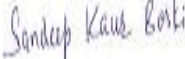


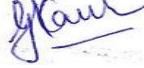

### **Suggestions by IQAC Members:**

Principal Dr. Gita Verma suggested upliftments in academic activities as well.

In the end, a formal vote of thanks was presented by IQAC coordinator with warm blessings and good health for all the members present in the meeting.

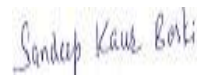
**Guru Teg Bahadur Khalsa College of Education, Dasuya**

**IQAC Members**

<b>S.No.</b>	<b>Name</b>	<b>Designation</b>	<b>Signature</b>
1.	S. Jasbir Singh Randhawa	Chairman	
2.	S. Gurpreet Singh Cheema	Manager	
3.	S. Chanan Singh Saini	Secretary	
4.	Dr. Gita Verma	Principal	
5.	Dr. Varinder Kaur	Assistant Professor	
6.	Ms. Sandeep Kaur Boski	IQAC Coordinator	
7.	S. Inderpreet Singh	Assistant Professor	
8.	Dr. Ranju Bala	Assistant Professor	
9.	Ms. Gagandeep Kaur	Assistant Professor	
10.	S. Jagdish Singh Soie	Local Member	



**Principal**



**IQAC Coordinator**

**GURU TEG BAHADUR KHALSA COLLEGE OF EDUCATION, DASUYA**

**IQAC MEETING NOVEMBER 2016**

This is for the information of all concerned that a meeting of IQAC will be scheduled on November 16, 2016 at 1:00 P.M. in the Principal Office.

The agenda points for the meeting are as follows:

- Martyrdom day of Guru Teg Bahadur Ji
- Chart Making Competition on Aids Day
- Calendar Release Ceremony
- House Examination and Final Examination
- National Voter Day
- Basant Panchmi Celebrations
- Annual Day Function

*Sandeep Kaur Borki*

**IQAC Co-ordinator**

## GURU TEG BAHADUR KHALSA COLLEGE OF EDUCATION, DASUYA

### PLAN OF ACTION OF MEETING HELD IN NOVEMBER 2016

The meeting was conducted under the able guidance of Chairperson Principal (Dr.) Gita Verma, Management Members S. Jasbir Singh Randhawa, S. Gurpreet Singh Cheema, Faculty members and local representative on November 16, 2016 to discuss different agendas in the meeting.

- Martyrdom day of Guru Teg Bahadur Ji
- Chart Making Competition on Aids Day
- Calendar Release Ceremony
- House Examination and Final Examination
- National Voter Day
- Basant Panchmi Celebrations
- Annual Day Function

Principal Dr. Gita Verma, gave a warm welcome to all members present in the meeting and acquainted them with the agendas under process.

#### PROCEEDINGS OF PLAN OF ACTION:

S.No.	AGENDA	PLAN OF ACTION
1.	Martyrdom day of Guru Teg Bahadur Ji	<ul style="list-style-type: none"><li>• Total program regarding Martyrdom day of Guru Teg Bahadur Ji was chalked out with the collaboration of mother and sister institution.</li></ul>
2.	Chart Making Competition on Aids Day	<ul style="list-style-type: none"><li>• Students were selected from different houses for chart making competition.</li></ul>
3.	Calendar Release Ceremony	<ul style="list-style-type: none"><li>• College Calendar release date was decided.</li></ul>
4.	House Examination and Final Examination	<ul style="list-style-type: none"><li>• Schedule for house tests and final examination was discussed.</li></ul>
5.	National Voter day	<ul style="list-style-type: none"><li>• National Voter day was planned.</li></ul>
6.	Basant Panchmi Celebrations	<ul style="list-style-type: none"><li>• Basant Panchmi activities were decided.</li></ul>
7.	Annual Day Function	<ul style="list-style-type: none"><li>• Program for Annual Day Function was decided.</li></ul>

**ACTION TAKEN:**

1. Martyrdom day of Guru Teg Bahadur Ji was observed on November 24, 2016
2. Chart Making competition on Aids Day was organized on December 1, 2016
3. House Examinations was conducted smoothly.
4. College Calendar was released on December 31, 2016.
5. National Voter day was observed on January 25, 2017.
6. Basant Panchmi was celebrated on February 01, 2017.
7. Annual Day Function was celebrated on February 05, 2017.

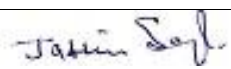
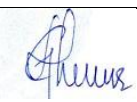



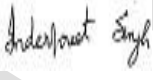
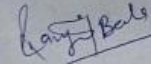
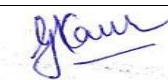
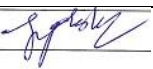
**Suggestions by IQAC Members:**

- Principal Dr. Gita Verma suggested and guided to improve positions in Youth Festival.
- She also gave suggestions to improve the percentage and positions in the final examinations by using more effective teaching strategies.

In the end, a formal vote of thanks was presented by IQAC coordinator with warm blessings and good health for all the members present in the meeting.

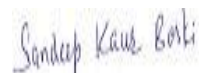
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**IQAC Members**

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2.	S. Gurpreet Singh Cheema	Manager	
3.	Dr. Gita Verma	Principal	
4.	Dr. Varinder Kaur	Assistant Professor	
5.	Ms. Sandeep Kaur Boski	IQAC Coordinator	
6.	S. Inderpreet Singh	Assistant Professor	
7.	Dr. Ranju Bala	Assistant Professor	
8.	Ms. Gagandeep Kaur	Assistant Professor	
9.	S. Jagdish Singh Soie	Local Member	



**Principal**



**IQAC Coordinator**



**GURU TEG BAHADUR KHALSA COLLEGE OF EDUCATION, DASUYA**

**IQAC MEETING MARCH 2017**

This is for the information of all concerned that a meeting of IQAC will be scheduled on March 08, 2017 at 1:00 P.M. in the Principal Office.

The agenda points for the meeting are as follows:

- Admission strategies for next session
- Academic calendar
- Composition of committees
- Curriculum Planning
- House Examination and Final Examination
- Feedback Performa
- Departmental Seminar
- Educational Trip

*Sandeep Kaur Borki*

**IQAC Co-ordinator**

## GURU TEG BAHADUR KHALSA COLLEGE OF EDUCATION, DASUYA

### PLAN OF ACTION OF MEETING HELD IN MARCH 2017

The meeting was conducted under the able guidance of Chairperson Principal (Dr.) Gita Verma, Management Members S. Jasbir Singh Randhawa, S. Gurpreet Singh Cheema, Faculty members and local representative on March 08, 2017 to discuss different agendas in the meeting.

- Admission strategies for next session
- Academic calendar
- Composition of committees
- Curriculum Planning
- House Examination and Final Examination
- Feedback Performas
- Departmental Seminar
- Educational Trip

Principal Dr. Gita Verma, gave a warm welcome to all members present in the meeting and acquainted them with the agendas under process.

#### PROCEEDINGS OF PLAN OF ACTION:

S.No.	AGENDA	PLAN OF ACTION
1.	Admission Strategies	<ul style="list-style-type: none"><li>• Help desk members were decided in the meeting.</li></ul>
2.	Academic Calendar	<ul style="list-style-type: none"><li>• Academic Calendar was developed for timely accomplishment of academic tasks in the college throughout the year.</li></ul>
3.	Composition of committees	<ul style="list-style-type: none"><li>• Standing committee was formulated with the discussion of all the members in the meeting.</li></ul>
4.	Curriculum Planning	<ul style="list-style-type: none"><li>• Discussion on B.Ed. course, Unit and content planning, Assignment planning, sessional work planning and house test schedule was planned.</li></ul>
5.	House Examination and Final Examination	<ul style="list-style-type: none"><li>• Schedule for house tests and final examination was discussed.</li></ul>
6.	Feedback	<ul style="list-style-type: none"><li>• Feedback Performa from students, teachers, alumni,</li></ul>

	Performa	parents and stakeholders were collected and analyzed.
7.	Departmental Seminar	<ul style="list-style-type: none"> <li>• Departmental seminar was planned.</li> </ul>
8.	Educational Trip	<ul style="list-style-type: none"> <li>• Educational Trip was planned.</li> </ul>

#### **ACTION TAKEN:**

1. Admission planning was undertaken.
2. Academic calendar was prepared.
3. Standing Committee was formulated.
4. Curriculum planning was implemented and it was to be improved further in the coming future.
5. House Examination and Final Examination were conducted smoothly.
6. Analysis of Feedback Performa was done.
7. Departmental Seminar was organized on April 07, 2017 smoothly.
8. Educational Trip was given to students on March 17, 2017.

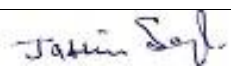
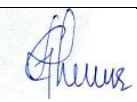



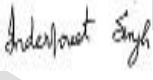
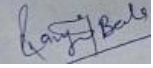
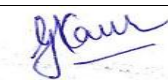
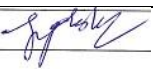
#### **Suggestions by IQAC Members:**

- Management Members suggested Principal Madam to undertake admission policy more innovatively in the next session.
- Principal Dr. Gita Verma suggested using innovative teaching skills by faculty.

In the end, a formal vote of thanks was presented by IQAC coordinator with warm blessings and good health for all the members present in the meeting.

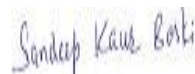
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**Principal**



**IQAC Coordinator**