

IQAC MEETING JUNE 2013

This is for the information of all concerned that a meeting of IQAC will be scheduled on June 3, 2013 at 11:00 A.M. in the Principal Office.

The agenda points for the meeting are as follows:

- Admission Strategies
- Academic Calendar
- Environment Day
- Independence Day
- Orientation Programme
- Teachers Day
- Path Shri Sukhmani Sahib
- Talent Hunt
- Hindi Diwas
- Birthday of S. Bhagat Singh Ji
- Gandhi Jayanti
- Awareness about Traffic rules
- Extension Lecture
- Youth Festival
- Skill-in-Teaching
- Wall Magazine
- First Teaching Practice
- Diwali Celerbrations
- Martyrdom Day of Guru Teg Bahadur Ji
- Rally
- House Examinations

Sandeep Kaus Borki

IQAC Co-ordinator

PLAN OF ACTION OF MEETING HELD IN JUNE 2013

The meeting was attended by Principal (Dr.) Gita Verma, Management members, S. Jasbir Singh Randhawa and S. Gurpreet Singh Cheema, S. Chanan Singh Saini, society members and staff representatives on June 3, 2013 to discuss different agendas in the meeting.

- Admission Strategies
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- Rally
- House Examinations

Principal Dr. Gita Verma gave a warm welcome to all members present in the meeting and acquainted them with the agendas under process.

Proceedings of Plan of Action and Action Taken:

- **Admission Strategies**
IQAC advocated the need of help desk at college campus to commence the process of admissions. Help desk members were decided in the meeting.
Action Taken
Admission strategies were implemented and admission process accomplished
- **Academic Calendar**
Academic Calendar was developed for timely accomplishment of academic tasks in the college throughout the year.
Action Taken
Academic calendar was finalized.

- **Environment Day**
World Environment day was planned by IQAC all activities as tree plantation etc. were planned by IQAC.

Action Taken
World Environment day was celebrated on June 5, 2013.
- **Independence Day**
Independence Day planning was done.

Action Taken
Independence Day was observed on August 14, 2013.
- **Orientation Programme**
IQAC purposed to conduct an orientation programme of B.Ed. session 2013-14. Staff members were allotted duty for this program.

Action Taken
Orientation programme was conducted.
- **Teachers Day**
Teachers' Day Celebrations was planned and activities were decided.

Action Taken
Teachers' Day was celebrated with full zeal on September 5, 2013.
- **Path Shri Sukhmani Sahib**
Academic Inauguration with Path Shri Sukhmani Sahib was planned.

Action Taken
Path Shri Sukhmani Sahib was chalked out.
- **Talent Hunt**
Talent Hunt was decided to search the skills required for Youth Festival. Planning was done.

Action Taken
Talent Hunt was conducted.
- **Hindi Diwas**
Hindi Diwas was planned and duties were allotted for celebrating the same.

Action Taken
Hindi Diwas was celebrated on September 14, 2013.
- **Birthday of S. Bhagat Singh Ji**
IQAC emphasized the importance of celebration of birthday of S. Bhagat Singh and allotted the duty to faculty to arrange the activity.

Action Taken
Birthday of Sardar Bhagat Singh was celebrated on September 26, 2013.
- **Gandhi Jayanti**
The programme for celebration was chalked out.

Action Taken
Celebration of Gandhi Jayanti was done on October 1, 2013.
- **Awareness about Traffic rules**
IQAC advocated the importance of awareness about traffic rules and in this regard planned a programme.

Action Taken

Programme regarding awareness about traffic rules was conducted in the month of October, 2013.

- **Extension Lecture**

IQAC planned an extension lecture on developing skills in English grammar. Resource person was decided. Faculty was allotted duties to conduct this activity.

Action Taken

Extension Lecture was conducted in the month of October, 2013.

- **Youth Festival**

Youth Festival participation was planned and initiatives for Youth Festival achievement were decided

Action Taken

Participation in Youth Festival activities were decided and in charges were allotted.

- **Skill-in-Teaching**

Discussion for sending the students interns in Teaching Practice schools.

Action Taken

Teaching Practice schools were finalized.

- **Wall Magazine**

To preserve the cultural values, a wall magazine and cultural heritage function was planned inter-house wise. Planning of programme was chalked out by IQAC.

Action Taken

Wall Magazine was conducted in the month of November 15, 2013.

- **First Teaching Practice**

IQAC planned to conduct first phase of Teaching Practice. Teaching Practice In-charges was directed to prepare the list of student school wise.

Action Taken

First Teaching Practice was conducted as per planned.

- **Diwali Celerbrations**

Celebration of safe and green diwali was discussed.

Action Taken

Diwali was organized on November 2, 2013

- **Martyrdom Day of Guru Teg Bahadur Ji**

Total program regarding Martyrdom day of Guru Teg Bahadur Ji was chalked out.

Action Taken

Martyrdom Day was observed on November 24, 2013

- **Rally**

A social rally was planned by IQAC. Concerned duties were allotted.

Action Taken

Rally was organized in the month of December, 2013

- **House Examinations**

Schedule for house tests and final examination was discussed.

Action Taken

House Examinations were conducted smoothly.

Suggestions by IQAC Members:

- Principal Dr. Gita Verma suggested the need for curricular and co-curricular activities for the all round development of students.

In the end, a formal vote of thanks was presented by IQAC coordinator with warm blessings and good health for all the members present in the meeting.

Guru Teg Bahadur Khalsa College of Education, Dasuya

IQAC Members (2013-14)

S.No.	Name	Designation
1.	S. Jasbir Singh Randhawa	Chairman
2.	S. Gurpreet Singh Cheema	Manager
3.	S. Chanan Singh Saini	Secretary
4.	Dr. Rupinder Kaur Randhawa	Dean Administration and Student Welfare
5.	Ms. Sandeep Kaur Boski	Staff Representative
6.	Dr. Gurdeep Sharma	Society Member
7.	Dr. Kamlesh Sharma	Society Member

Principal

IQAC Coordinator

IQAC MEETING JANUARY 2014

This is for the information of all concerned that a meeting of IQAC will be scheduled on January 10, 2014 at 1:00P.M. in the Principal Office.

The agenda points for the meeting are as follows:

- Slum Area Visit
- Lohri
- A visit to Verka Milk Plant
- Workshop on Teaching Aid Preparation
- Republic Day
- Matri Pitri Diwas
- Basant Panchami
- Punjabi Diwas
- Skill-in-Teaching Competition
- Athletic Meet
- International Womens' Day
- Holi
- Educational Trip
- House Examination & Final Examination

Sandeep Kaur Borki

IQAC Co-ordinator

PLAN OF ACTION OF MEETING HELD IN JANUARY 2014

The meeting was attended by Principal (Dr.) Gita Verma, Management members, S. Jasbir Singh Randhawa and S. Gurpreet Singh Cheema, S. Chanan Singh Saini, society members and staff representatives on January 10, 2014 to discuss different agendas in the meeting.

- Slum Area Visit
- Lohri
- A visit to Verka Milk Plant
- Workshop on Teaching Aid Preparation
- Republic Day
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- Educational Trip
- House Examination & Final Examination

Principal Dr. Gita Verma gave a warm welcome to all members present in the meeting and acquainted them with the agendas under process.

Proceedings of Plan of Action and Action Taken:

- **Slum Area Visit**
Slum Area Visit was planned by IQAC.
Action Taken
Slum Area visit was conducted by IQAC on January 14, 2014.
- **Lohri**
Lohri was decided to be celebrated.
Action Taken
Lohri Celebrations were done enthusiastically in January 2014.
- **A visit to Verka Milk Plant**
A visit to Verka Milk Plant was decided.
Action Taken
A visit to Verka Milk Plant was conducted.
- **Workshop on Teaching Aid Preparation**
IQAC emphasized the importance of teaching aids and planned to workshop on teaching aid.
Action Taken
Workshop on Teaching Aid preparation was conducted in January, 2014.

- **Republic Day**
 Republic Day was decided and duties were allotted to faculty members.
Action Taken
 Republic Day was observed on January 25, 2014.
- **Matri Pitri Diwas**
 For Parent Teacher interaction Matri-Pitri Diwas was planned by IQAC entire programme was chalked out.
Action Taken
 Matri pitri diwas was conducted in the month of February 2014.
- **Basant Panchami**
 IQAC allotted the duties to concern in charges for Basant Panchami celebration.
Action Taken
 Basant celebration was done in February 2014.
- **Punjabi Diwas**
 IQAC advocated the importance of celebration of Punjabi Diwas and related activities were outlined.
Action Taken
 Punjabi Diwas was observed in February 2014.
- **Skill-in-Teaching Competition**
 Skill-in-Teaching was planned.
Action Taken
 Students were oriented with Macro and Micro lessons
- **Athletic Meet**
 Annual Sports meet was planned thoroughly.
Action Taken
 Annual Sports Meet was organized in a systematic manner in March 2014.
- **International Women Day**
 IQAC advocated the importance of celebration of International Women Day and programme for its celebration was designed
Action Taken
 International Women Day was observed on March 8, 2014.
- **Holi**
 Activities for Holi celebration were planned
Action Taken
 Holi celebration was done in the month of March 2014
- **Educational Trip**
 Educational Trip was discussed and planned in terms of place of visit, refreshment and transportation.
Action Taken
 Educational Trip was conducted smoothly.
- **House Examination & Final Examination**
 Schedule for house tests and final examination was discussed.
Action Taken
 House Examinations were conducted smoothly.

Suggestions by IQAC Members:

Principal Dr. Gita Verma suggested the need for curricular and co-curricular activities for the all round development of students.

In the end, a formal vote of thanks was presented by IQAC coordinator with warm blessings and good health for all the members present in the meeting.

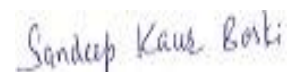
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Principal



IQAC Coordinator