

IQAC MEETING JUNE 2012

This is for the information of all concerned that a meeting of IQAC will be scheduled on June 1, 2012 at 1:00P.M. in the Principal Office.

The agenda points for the meeting are as follows:

- Admission Strategies
- Academic Calendar
- Environment Day
- Independence Day
- Orientation Programme
- Teachers Day
- Talent Hunt
- Hindi Diwas
- Gandhi Jayanti
- Youth Festival
- Skill-in-Teaching
- Diwali Celerbrations
- Martyrdom Day of Guru Teg Bahadur Ji
- House Examinations

Sandeep Kaur Borki

IQAC Co-ordinator

PLAN OF ACTION OF MEETING HELD IN JUNE 2012

The meeting was attended by Principal (Dr.) Gita Verma, Management members, S. Jasbir Singh Randhawa and S. Gurpreet Singh Cheema, S. Chanan Singh Saini, society members and staff representatives on June 1, 2012 to discuss different agendas in the meeting.

- Admission Strategies
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- Martyrdom Day of Guru Teg Bahadur Ji
- House Examinations

Principal Dr. Gita Verma gave a warm welcome to all members present in the meeting and acquainted them with the agendas under process.

Proceedings of Plan of Action and Action Taken:

- **Admission Strategies**
IQAC emphasized the need of help desk at college level to initiate the process of admissions for the next sessions. Faculty members were allotted the duties for counseling process.
Action Taken
Strategies related to Admission process were outlined in the month of June, 2012
- **Academic Calendar**
College Academic Calendar was finalized.
Action Taken
College Academic Calendar was re-framed.
- **Environment Day**
IQAC advocated the importance of celebration of Environment Day in the college. It was decided to do tree plantation.
Action Taken
Environment Day was celebrated on June 5, 2012.

- **Independence Day**
 For Celebration of Independence Day, In-charges were allotted their respective duties.
Action Taken
 Independence Day was celebrated on August 14, 2012.
- **Orientation Programme**
 Orientation Programme was to be conducted to make the students acquaint with B.Ed. curriculum.
Action Taken
 Orientation Programme was conducted.
- **Teachers Day**
 Teachers Day was celebrated
Action Taken
 Teachers Day was celebrated on September 5, 2012.
- **Talent Hunt**
 Talent Hunt was decided to search the skills required for Youth Festival
Action Taken
 Talent Hunt was celebrated on September 5, 2012.
- **Hindi Diwas**
 Observing Hindi Diwas duties were allotted
Action Taken
 Hindi Diwas was observed on September 14, 2012.
- **Gandhi Jayanti**
 Celebration of Birth Anniversary of Mahatma Gandhi Ji was observed.
Action Taken
 Gandhi Jayanti was celebrated on October 1, 2012
- **Youth Festival**
 Youth Festival preparation was planned and initiatives for Youth Festival achievement were decided.
Action Taken
 Youth Festival was conducted in the month of October-November, 2012.
- **Skill-in-Teaching**
 Skill-in-Teaching was planned.
Action Taken
 Students were oriented with Macro and Micro lessons
- **Diwali Celerbrations**
 Diwali to be celebrated especially Diya Making and Green Diwali.
Action Taken
 Diwali was celebrated on November 12, 2012
- **Martyrdom Day of Guru Teg Bahadur Ji**
 Program regarding Martyrdom day of Guru Teg Bahadur Ji was chalked out.
Action Taken
 Martyrdom day of Guru Teg Bahadur Ji was celebrated on November 24, 2012

- **House Examinations**

Under the guidance of Principal and IQAC directions there was a meeting with the examination department of the institution to manage the house as well as university exams with proper planning and accuracy. Dates of house tests were decided. Duties of faculty were decided for smooth conduction of examination.

Action Taken

House Examination was conducted in the month of December 2012.

Suggestions by IQAC Members:

- Principal Dr. Gita Verma suggested the need for curricular and co-curricular activities for the all round development of students.

In the end, a formal vote of thanks was presented by IQAC coordinator with warm blessings and good health for all the members present in the meeting.

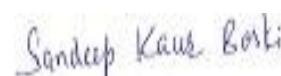
Guru Teg Bahadur Khalsa College of Education, Dasuya

IQAC Members (2012-13)

S.No.	Name	Designation
1.	S. Jasbir Singh Randhawa	Chairman
2.	S. Gurpreet Singh Cheema	Manager
3.	S. Chanan Singh Saini	Secretary
4.	Dr. Rupinder Kaur Randhawa	Dean Administration and Student Welfare
5.	Ms. Sandeep Kaur Boski	Staff Representative
6.	Dr. Gurdeep Sharma	Society Member
7.	Dr. Kamlesh Sharma	Society Member



Principal



IQAC Coordinator

IQAC MEETING JANUARY 2013

This is for the information of all concerned that a meeting of IQAC will be scheduled on January 15, 2013 at 1:00P.M. in the Principal Office.

The agenda points for the meeting are as follows:

- Lohri
- Republic Day
- Basant Panchami
- Punjabi Diwas
- International Womens' Day
- Holi
- Educational Trip
- House Examination & Final Examination
- Skill-in-Teaching Competition

Sandeep Kaus Borki

IQAC Co-ordinator

PLAN OF ACTION OF MEETING HELD IN JANUARY 2013

The meeting was attended by Principal (Dr.) Gita Verma, Management members, S. Jasbir Singh Randhawa and S. Gurpreet Singh Cheema, S. Chanan Singh Saini, society members and staff representatives on January 15, 2013 to discuss different agendas in the meeting.

- Lohri
- Republic Day
- Basant Panchami
- Punjabi Diwas
- International Womens' Day
- Holi
- Educational Trip
- House Examination & Final Examination
- Skill-in-Teaching Competition

Principal Dr. Gita Verma gave a warm welcome to all members present in the meeting and acquainted them with the agendas under process.

Proceedings of Plan of Action and Action Taken:

- **Lohri**
Lohri celebration was framed.
Action Taken
Lohri celebration was done on January 13, 2013
- **Republic Day**
Republic day celebration was planned. Music instructor was allocated the duty.
Action Taken
Republic day celebration was done on January 25, 2013.
- **Basant Panchami**
IQAC allotted the duties to concern in charges for Basant Panchami celebration.
Action Taken
Basant celebration was done on February 15, 2013.
- **Punjabi Diwas**
IQAC advocated the importance of celebration of Punjabi Diwas and related activities were outlined.
Action Taken
Punjabi Diwas was observed on February 21, 2013.
- **International Women Day**
IQAC advocated the importance of celebration of International Women Day and programme for its celebration was designed
Action Taken
International Women Day was observed on March 8, 2013.

- **Holi**
Activities for Holi celebration were planned
Action Taken
Holi celebration was done on March 26, 2013
- **Educational Trip**
Educational Trip was discussed and planned in terms of place of visit, refreshment and transportation.
Action Taken
Educational Trip was conducted smoothly.
- **House Examination & Final Examination**
Under the guidance of Principal and IQAC directions there was a meeting with the examination department of the institution in which schedule for house tests was discussed and planning regarding final examination was done.
Action Taken
House Examination and Final Examination were conducted smoothly.
- **Skill-in-Teaching Competition**
IQAC allotted the duty to Skill-in-Teaching in charges for selecting students for participation in Skill-in-Teaching cum model preparation competitions for Zone A to be held at other education colleges. Strategies were formed to get good achievements in these competitions
Action Taken
Participation in Zonal and Inter-Zonal Skill-in-Teaching competition was done.

Suggestions by IQAC Members:

Principal Dr. Gita Verma suggested the need for curricular and co-curricular activities for the all round development of students.

In the end, a formal vote of thanks was presented by IQAC coordinator with warm blessings and good health for all the members present in the meeting.

Guru Teg Bahadur Khalsa College of Education, Dasuya

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Principal


IQAC Coordinator